



BOARD OF ALDERMEN COMMITTEE MEETING
10405 ST. CHARLES ROCK ROAD
ST. ANN, MISSOURI, 63074
Monday, January 25, 2021 @ 6:30PM
VIA ZOOM VIDEO CONFERENCE
<https://us02web.zoom.us/j/89450996184>

COMMITTEE MEETING AGENDA

- 1. Call to Order**
- 2. Roll Call**
- 3. Items from the City Administrator\City Clerk**
 - a. Pool Facility Study**
 - b. Street Sign Replacement**
 - c. Financial Report**
- 4. Items from Mayor & Board of Aldermen**
- 5. Adjournment**

PLEASE NOTE: Not all of the above items may necessarily be acted on and individual items may be acted on out of order. In accordance with RS MO. Section 610.021, the Board of Aldermen may vote to go into Executive Session during this meeting to discuss matters of litigation, legal actions, and communications from the City Attorney, personnel matters, employee information and real estate discussions. In order to accommodate all persons wishing to attend this meeting, the Board of Aldermen may vote to adjourn this meeting and continue it at the St. Ann Community Center, #1 Community Center, Dr. St. Ann, MO 63074.



Board of Aldermen Agenda Memorandum No. 3a

TO: The Honorable Michael Corcoran & Board of Aldermen

DATE: January 25, 2021

RE: Pool Facility Study

As we discussed during the approval of the budget, we need to conduct an extensive review of the aquatic complex. The current facility has serious numerous mechanical issues and is unsustainable financially in its current configuration within the scope of the Park Fund. We have identified a national premiere aquatic consultant firm that was recommended by SWT (The landscape, parks and recreation design company that did the lake, playground and Tiemeyer Master Plan.) that is capable of undertaking the type of work that we are looking at. Fortunately, this firm has a substantial local office in St. Louis. Counsilman-Hunsaker is the firm. www.counsilmanhunsaker.com.

We are recommending a multi-phase analysis. The first would cover an existing facility assessment study. The second phase would encompass a feasibility study of potential changes and facility reconfiguration. Attached, is a proposal outlining these two tasks. I would suggest we break the work into two separate proposals and apply for Municipal Park Planning Grants for each phase to help mitigate the cost. The cost is substantial, but I believe that we owe it to our residents to conduct a professional, unbiased review of the facility and present realistic options for the future of the facility.

Matthew K. Conley
City Administrator/City Clerk



Board of Aldermen Agenda Memorandum No. 3b.

TO: The Honorable Michael Corcoran & Board of Aldermen

DATE: January 25, 2021

RE: Replacement of Street Signs

Many of our street signs are faded and need to be replaced and will be replaced as part of the TDD by the street department. The current trend is to go with a larger size sign. St. Louis County just replaced street signs on Ashby south of the City with similar size signs. Sign replacement present the opportunity to provide a customization for St. Ann. Below, is a picture of the proposed prototype. It just so happens that blue signs with white letters are one of only four color combinations for street signs outlined by the MUTCD (Manual on Uniform Traffic Control Devices for Streets and Highways).



Respectfully Submitted,

Matthew K. Conley
City Administrator/City Clerk



Board of Aldermen Agenda Memorandum No. 3c.

TO: The Honorable Michael Corcoran & Board of Aldermen

DATE: January 25, 2021

RE: Financial Report

We have kind of gotten out sync with the financial report. Historically, the report that was prepared was for the previous month with all expenses and revenue recorded that month presented. We got out of sync when we cancelled the committee meetings during the early stages of the pandemic. Somehow, I started giving you the report for the current month. This does not provide all of the revenue and expenses for a given month as we have the second payroll and invoices that we pay after the Committee Meeting. We also record revenue up to and including the last day. The effect of this is magnified in December and January as we revive large tax distributions at the very end of each month. In order to get us back on track, attached, is the end-of-year report through December 31, with all of the expenses and revenues through December 31. February's report will be for January etc. Sorry for the confusion, but I think it is important to get back on track as we go into the second year of the pandemic and its impact on our finances.

Respectfully Submitted,

A handwritten signature in black ink that reads 'Matt Conley'. The signature is written in a cursive, flowing style.

Matthew K. Conley
City Administrator/Clerk