



**BOARD OF ALDERMEN COMMITTEE MEETING
IN BOARD OF ALDERMEN CONFERENCE ROOM
10405 ST. CHARLES ROCK ROAD
ST. ANN, MISSOURI, 63074
Monday, February 24, 2020 @ 6:30PM**

COMMITTEE MEETING AGENDA

- 1. Call to Order**
- 2. Roll Call**
- 3. Items from the City Administrator\City Clerk**
 - a. Tiemeyer & Schafer Park Tennis/Pickle Ball Courts**
 - b. Police Vehicle Replacement**
 - c. P&Z Report**
 - d. Requests for Use of Park Facilities**
 - e. Sewer Lateral Bids**
 - f. Residential Parking Ordinance**
 - g. Park Mowing Bids**
 - h. Financial Report**
- 4. Items from Mayor & Board of Aldermen**
 - a. Alderwoman Poelker & Murphy Food Truck Park Fee**
- 5. Adjournment**

PLEASE NOTE: Not all of the above items may necessarily be acted on and individual items may be acted on out of order. In accordance with RSMo. Section 610.021, the Board of Aldermen may vote to go into Executive Session during this meeting to discuss matters of litigation, legal actions, and communications from the City Attorney, personnel matters, employee information and real estate discussions. In order to accommodate all persons wishing to attend this meeting, the Board of Aldermen may vote to adjourn this meeting and continue it at the St. Ann Community Center, #1 Community Center, Dr. St. Ann, MO 63074.

Posted 2-21-2020 @ 5:00PM



Board of Aldermen Agenda Memorandum No. 4a

TO: The Honorable Michael Corcoran & Board of Aldermen

DATE: February 24, 2020

RE: Tiemeyer & Schafer Park Tennis/Pickle Ball Courts

Attached is a professional services proposal for the maintenance of Tiemeyer and Schafer Park Tennis Courts. This proposal also includes marking the courts for pickle ball.

A handwritten signature in black ink that reads "Matt Conley".

Matthew K. Conley
City Administrator/City Clerk



PROPOSAL

Bid ID Number:8463
Date:11/15/2019

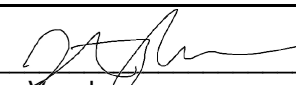
9241 Manchester Rd St. Louis, Missouri 63144- Office (314) 962-1920 - Fax (314) 962-6831

<p>Bid Submitted To:</p> <p>City of St Ann 10405 St Charles Rock Road St Ann, MO 63074</p> <p>PHONE: _____ FAX: _____</p> <p>CONTACT: Tim Younker</p>	<p>Job Proposed:</p> <p>St Ann TC Schafer Park & Tiemeyer Park St Ann, MO 63074</p>
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Description	Quantity	Units	Net Price
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- EXCLUSIONS:
- *Bonds, Permits and Testing.
 - *Tennis court accessories unless listed above.
 - *Seeding or sodding.
 - *Fencing unless stated above.
 - *Concrete or Asphalt work unless stated above.
 - *Any items not listed above.

<p>NOTICE TO OWNER: FAILURE OF THIS CONTRACTOR TO PAY THOSE PERSONS SUPPLYING MATERIAL OR SERVICES TO COMPLETE THIS CONTRACT CAN RESULT IN THE FILING OF A MECHANIC'S LIEN ON THE PROPERTY WHICH IS THE SUBJECT OF THIS CONTRACT PURSUANT TO CHAPTER 429, RSMO. TO AVOID THIS RESULT YOU MAY ASK THIS CONTRACTOR FOR "LIEN WAIVERS" FROM ALL PERSONS SUPPLYING MATERIAL OR SERVICES FOR THE WORK DESCRIBED IN THIS CONTRACT. FAILURE TO SECURE LIEN WAIVERS MAY RESULT IN YOUR PAYING FOR LABOR AND MATERIAL TWICE.</p>	<p>PAYMENT and COLLECTION: Payment is due upon receipt of Company's invoice. If Company provides this agreement/proposal/bid to an attorney for enforcement of its terms, including but not limited to collection of amounts due, you agree to pay all expenses and cost, including but not limited to attorney's fees incurred by Company in such enforcement or collection. In the event all sums are not paid when due, all unpaid sums shall bear interest at the (18%) per annum until paid in full.</p>
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 Justin Vaughn

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory, and are hereby accepted.

Signature: _____

Name & Title (Please Print): _____

Date Accepted: _____

NOTES: THIS PROPOSAL MAY BE WITHDRAWN BY US IF NOT ACCEPTED WITHIN 30 DAYS.



Board of Aldermen Agenda Memorandum No. 4b.

TO: The Honorable Michael Corcoran & Board of Aldermen

DATE: February 24, 2020

RE: Police Vehicle Replacement

Attached is the State of Missouri Bid for 2020 Police Trucks. The 2020 Budget calls for two police vehicles to be replaced.

Respectfully Submitted,

Matthew K. Conley
City Administrator/City Clerk

**PATROL VEHICLES – MODEL YEAR 2019
(Statewide)**

Contract Number: CC200475003

Contractor: Joe Machens Ford Lincoln

Line Item 26

UNSPSC Code: 25101702

MAKE/MODEL: 2020 Ford F-150 Responder

PRICE: \$33,716.00

EQUIPMENT INCLUDED IN PRICE

- V-6 type, 3.5 liter EcoBoost
- Four wheel drive
- Ten speed automatic, column mounted gear selector
- 240 amp alternator
- Heavy-duty fade resistant four wheel anti-lock disc brakes with power booster
- Power assist rack and pinion steering
- Tilt steering wheel
- Independent front and rear suspension.
- Five (5) tires, LT275/65R18 AT (includes full size spare)
- Five (5) 18" machined aluminum wheels (includes full size spare)
- Manufacturer's standard Backup Camera
- Speed Control
- Four (4) door SuperCrew cab with 5.5' box
- Air conditioning system with integral heater and defroster
- Electric rear window defroster
- Manufacturer's standard radio
- Reverse sensing system
- Power windows and door locks, rear power window operable from rear seat and driver's seat, rear window lockout switch controllable from driver's position
- Single key locking system
- Heavy-duty front bucket seats without center console, designed for police usage and covered with heavy-duty cloth fabric. 8-way power adjusting driver seat
- Heavy-duty vinyl bench rear seat
- Manufacturer's standard air bags
- Vinyl floor covering
- Front license bracket
- Trailer tow package (class IV hitch; 4-pin/7-pin wiring harness; auxiliary transmission oil cooler; engine oil cooler)
- Trailer Brake Controller
- Standard production solid color exterior and standard interior trim
- Left hand and right hand power adjusting outside rearview mirrors; heated
- Remote keyless entry with a minimum of two (2) fobs

**AVAILABLE OPTIONS
(for line item 39)**

- Line Item 27** – Delete chrome bumpers, front and rear

\$150.00
(credit)

(includes fog lamps)
- Line Item 28** – Delete factory installed black platform running boards **\$100.00**

credit
- Line Item 49** – Miscellaneous Options/Features

**for the purchase of options/features not specifically identified herein
- DELIVERY:** 120-150 days ARO
- WARRANTY:** 3 years or 36,000 miles (bumper to bumper)
5 years or 60,000 miles (drive train)

**PREPARATION & DELIVERY COST FOR COOP MEMBERS & OTHER STATE AGENCIES
(fee pertains to line item 26)**

Line Item 29 – Preparation Cost **\$1,095.00 per vehicle**

Other State agencies and Cooperative Procurement members may purchase vehicles off this contract. The total vehicle preparation cost stated for the vehicles processed through the contractors dealership is charged per vehicle.

Line Item 48 – Delivery Cost **\$0.99 per mile not to exceed \$150.00**

Total round trip per mile cost for contractor to deliver cooperative procurement member and other state agency vehicles if requested.

Vehicles will be delivered from Chesterfield, Missouri.



Board of Aldermen Agenda Memorandum No. 4c.

TO: The Honorable Michael Corcoran & Board of Aldermen

DATE: February 24, 2020

RE: P&Z Report

Attached is this month's P & Z Report.

Respectfully Submitted,

A handwritten signature in black ink that reads "Matt Conley". The signature is written in a cursive, flowing style.

Matthew K. Conley
City Administrator/City Clerk



*10405 ST. CHARLES ROCK ROAD
ST. ANN, MO 63074
T: 314-427-8009
F: 314-
427-1084
www.stannmo.org*

Memorandum

**City of St. Ann
Planning and Zoning Meeting
Monday, February 10, 2020 6:30 PM**

(2020-06) 10450 International Plaza Drive: A request from applicant Jared Hundelt and property owner Chris Vatterott for a special use permit to permit a “Medical Marijuana Care Giver Facility” in a “C2” General Commercial Zoning District located at 10450 International Plaza Drive. Hours of operation 7:00 AM to 12:00 AM Monday through Sunday.

*** The planning and Zoning commission approved the request unanimously.**

*** Hours of Operation: 7:00 AM to 12:00 AM, Monday through Sunday**

*** Conditions:**

- Complete Mr. Vogel’s code correction list prior to occupancy
- Obtain all required building permits and Fire district permits
- Obtain St. Ann Business License prior to occupancy/operation



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Memorandum

**City of St. Ann
Planning and Zoning Meeting
Monday, February 10, 2020 6:30 PM**

(2020-05) 10431 St. Charles Rock Rd: A request from applicant Jerome Banks and property owner Paul Campbell for a special use permit to permit a “Barbeque pit and restaurant” in a “C2” General Commercial Zoning District located at 10431 St. Charles Rock Rd. The Barbeque Pit will be located in the front parking lot of Manhattan Antique Mall. Hours of operation 4:30 AM to 7:00 PM, Monday through Sunday.

*** The planning and Zoning commission approved the request unanimously.**

*** Hours of Operation: 4:30 AM to 7:00 PM, Monday – Sunday**

*** Conditions:**

- Obtain all required building permits and Fire district permits
- Obtain St. Ann Business License prior to occupancy



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Memorandum

**City of St. Ann
Planning and Zoning Meeting
Monday, February 10, 2020 6:30 PM**

(2020-04) 10012 June Drive: A request from property owner(s) Henrietta Gladney and Shawmonee Winbush Holmes for a special use permit to permit an “Adult Day Care” in a “R1” Single Family Zoning District located at 10012 June Drive. Hours of operation 9:00 AM to 4:30 PM Monday thru Friday, occasionally open on Saturday.

* **The planning and Zoning commission approved the request unanimously.**

* **Hours of Operation: 9:00 AM to 4:30 PM, Monday – Friday, occasionally open on Saturday**

* **Conditions:**

- Complete Mr. Vogel’s code correction list prior to occupancy
- Obtain all required building permits and Fire district permits
- Obtain St. Ann Business License prior to occupancy



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Memorandum

**City of St. Ann
Planning and Zoning Meeting
Monday, February 10, 2020 6:30 PM**

(2020-03) 10650 St. Charles Rock Rd: A request from applicant Mohamed Alabyadh for a special use permit to permit a “Drive-thru restaurant **Rally’s**” in a “C2” General Commercial Zoning District located at 10650 St. Charles Rock Rd. Hours of operation 8:00 AM to 4:00 AM Monday through Sunday.

* **The planning and Zoning commission approved the request unanimously.**

* **Hours of Operation: 8:00 AM to 4:00 AM, Monday - Sunday**

* **Conditions:**

- Obtain all required building permits and Fire district permits
- Obtain St. Ann Business License prior to occupancy



Board of Aldermen Agenda Memorandum No. 4d.

TO: The Honorable Michael Corcoran & Board of Aldermen

DATE: February 24, 2020

RE: Requests for Use of Park Facilities

We have two requests for the free use of the Community Center. Drummond Elementary and St. Louis and St. Louis Youth Sports Outreach for a fundraising event. Both requests were considered by the Park Board.

Respectfully Submitted,

Matthew K. Conley
City Administrator/City Clerk

Matt Conley

From: Tim Younker
Sent: Thursday, February 20, 2020 2:13 PM
To: Matt Conley
Subject: Requests for February Committee Meeting

Matt,

There were two request for community center usage at the February Park Board Meeting. I will forward the request from Drummond School wanting Friday, May 8, 2020. The other request is from Billy Mahall with St. Louis Youth Sports Outreach for Friday, July 17, 2020. Billy attended the Park Board Meeting and is wanting to do a fund raiser event. I can explain at the meeting. The Park Board is in favor of offering the rooms at no fee or a reduced rate. Please make this an agenda item for the February 24 Committee Meeting.

Tim

Matt Conley

From: Tim Younker
Sent: Thursday, February 20, 2020 2:13 PM
To: Matt Conley
Subject: FW: facility usage request

Matt,
Drummond request.

From: Vicki Ventrella-Meyer [mailto:VMeyer@bridgetonmo.com]
Sent: Tuesday, February 18, 2020 5:17 PM
To: Tim Younker <tyounker@stannmo.org>
Cc: drummonddragons@gmail.com; Jason Van Beers (jvanbeers@psdr3.org) <jvanbeers@psdr3.org>; msiebe@psdr3.org
Subject: facility usage request

Dear Mr. Younker,

We are writing on behalf of the Drummond Elementary PTO to request use of the St. Ann Community Center on Friday, May 8, 2020 in the evening for our annual Fun Fair event. Because of the size of our school, we have struggled in past years to host the event due to space and parking constraints, and are looking to move the event to another venue that can accommodate all of our students and families that wish to attend.

We are specifically looking to host the event from 5:30-8 p.m. We would need some additional time before and after the event for setup and cleanup, but should not need to be in the facility much past normal closing time, if at all. We would need use of the gymnasium, multipurpose room, and room 102, along with the area outside of the racquetball courts that evening.

The event theme this year is circus-themed, loosely titled, "A Flipping Good Time." We have activities tentatively planned such as face painting, balloon sculpting, carnival-type games, circus entertainers, and more. We typically serve a light meal as part of the event admission. This year, we intend to use Chris Cakes to flip pancakes to go along with our theme. We also offer a Community Partner Fair during the event where local agencies and organizations are invited to staff a table informing our families of services they offer. Typically, groups such as the local fire and police departments, parks and recreation departments, and various social service agencies are in attendance—last year there were approximately 20 such groups. Drummond's guidance department selects and coordinates the community partners and an accompanying prize raffle for the students.

Although our budget is very limited, we would be able to cover some costs such as staff time. We are seeking a reduced rate from standard rental pricing. Our parent volunteers and school staff will be stationed throughout the event to make sure the facility is left in top shape, and that our event attendees are being respectful and responsible guests. We do charge a nominal amount for families to attend the event, but the event is in no way a fundraiser for our PTO; monies collected offset a portion of the cost of food served at the event.

We understand this request will need to be considered both by the Park Board and the Board of Alderman, and we appreciate your assistance. Please contact either of us with any questions or concerns: Kelly (314) 518-4683 or Vicki (314) 808-3931.

Thank you for your consideration,

Kelly Monroe, PTO President, Drummond Elementary
Vicki Ventrella-Meyer, PTO Fun Fair Committee Member



Board of Aldermen Agenda Memorandum No. 4e.

TO: The Honorable Michael Corcoran & Board of Aldermen

DATE: February 24, 2020

RE: Sewer Lateral Bids

Bids were solicited for a second time. Tope was the only respondent. Their price was the same as last time. \$149,100.

Respectfully Submitted,

Matthew K. Conley
City Administrator/City Clerk

**SANITARY SEWER VIDEO INSPECTION
AND REPAIR SERVICES**

Wednesday, February 19, 2020 @ 10:00 a.m.

COMPANY NAME	TYPE OF WORK	BID AMOUNT
Tope Inc. Glen Tope 8765 Natural Bridge Bel-Ridge, MO 63121 (314) 890-0900 (314) 220-2200 glenn@topeplumbing.net 2/18/2020 @ 9:39 a.m.	SANITARY SEWER VIDEO INSPECTION AND REPAIR SERVICES	\$149,100.00

Those Present:
Christina Rogers, Deputy City Clerk/Deputy Collector
Ryan Meyer, Public Services Maintenance Supervisor



Board of Aldermen Agenda Memorandum No. 4f.

TO: The Honorable Michael Corcoran & Board of Aldermen

DATE: February 24, 2020

RE: Residential Parking Ordinance

Attached is the draft Parking regulations reviewed and agreed to by the two-member committee.

Respectfully Submitted,

A handwritten signature in black ink that reads "Matt Conley".

Matthew K. Conley
City Administrator/City Clerk

Article IV “R-1” Single Family Residence District

Section 400.100 Parking Requirements.

B. Additional Parking Requirements.

1. Any driveway which is widened or lengthened in any way shall be constructed in accordance with the provision set out in Section 400.010, for the definition of residential driveways.
2. No driveway located in the front yard shall exceed twenty-four (24) feet in width. There shall be only one (1) driveway, and a circle drive shall have a minimum radius of forty (40) feet. Driveways shall not occupy more than fifty percent (50%) of a front yard.
3. No vehicle shall be parked in a front, side or rear yard except in a residential driveway as defined in this Code. No vehicle of any type, including any type of trailer, which exceeds twenty-two (22) feet in length and licensed for twenty thousand (20,000) pounds or more shall be parked within this zoning district, except that recreation vehicles, properly licensed as such, shall be allowed, provided that they are parked on a residential driveway as defined in this Code and are located behind the front yard setback. A transition drive consisting of an open cell high density polyethylene plastic exchange (HDPE) grassy paver, installed as per the manufacturer's specifications or an approved product equal, shall be allowed between the existing driveway and a recreation vehicle parking pad to facilitate the periodic movement of said recreation vehicle. The open cell pavers shall only be permitted with a grass or turf in-fill material and shall not be used as a parking surface. No vehicle, including, without limitation, any type of trailer, may be parked in a side or rear yard, except in a residential driveway as defined in this Code.
4. Motor vehicles that by their nature, use or design, cannot be licensed must be stored on a properly licensed trailer or in an enclosed area.
5. Unlicensed vehicles and trailers shall be parked within an enclosed structure.
6. Retirement home facility. One (1) parking space for each apartment and one (1) space for every two (2) employees on the maximum shift, provided that the Board of Aldermen, for good cause shown, may reduce such requirement upon determining that a lesser number of spaces is adequate.
7. No vehicles designed or modified to serve a special purpose including, but not limited to, tow trucks, dump trucks, stake-bed trucks, flatbed trucks, step vans, refuse or garbage trucks, buses, fire engines, ambulances, and ice cream trucks shall be parked within this zoning district, with the following exceptions:
 - a. Buses parked on the lot of, and used in conjunction with places of worship, schools, recreational facilities, and residential care facilities.
 - b. Police cars.
 - c. Taxi cabs.
 - d. Vehicles with bicycle racks, roof racks, or similar mounting accessories, which shall not be considered "modified for a special purpose."

Article V “R-2” Two-Family Residence District

Section 400.170 Parking Requirements.

B. Additional Parking Requirements.

1. Any new driveway or existing driveway that is widened or lengthened in any way shall be constructed of concrete or asphalt.
2. No driveway located in the front yard shall exceed twenty-four (24) feet in width. There shall be only one (1) driveway, and a circle drive shall have a minimum radius of forty (40) feet; provided that, a duplex may have a driveway to serve each unit. Driveways shall not occupy more than fifty percent (50%) of a front yard.
3. No vehicle shall be parked in a front, side or rear yard except in a residential driveway as defined in this Code. No vehicle of any type, including any type of trailer, which exceeds twenty-two (22) feet in length and licensed for twenty thousand (20,000) pounds or more shall be parked within this zoning district, except that recreation vehicles, properly licensed as such, shall be allowed, provided that they are parked on a residential driveway as defined in this Code and are located behind the front yard setback. A transition drive consisting of an open cell high density polyethylene plastic exchange (HDPE) grassy paver, installed as per the manufacturer's specifications or an approved product equal, shall be allowed between the existing driveway and a recreation vehicle parking pad to facilitate the periodic movement of said recreation vehicle. The open cell pavers shall only be permitted with a grass or turf in-fill material and shall not be used as a parking surface. No vehicle, including, without limitation, any type of trailer, may be parked in a side or rear yard, except in a residential driveway as defined in this Code.
4. Motor vehicles that by their nature, use or design, cannot be licensed must be stored on a properly licensed trailer or in an enclosed area.
5. Unlicensed vehicles and trailers shall be parked within an enclosed structure.
6. No vehicles designed or modified to serve a special purpose including, but not limited to, tow trucks, dump trucks, stake-bed trucks, flatbed trucks, step vans, refuse or garbage trucks, buses, fire engines, ambulances, and ice cream trucks shall be parked within this zoning district, with the following exceptions:
 - a. Buses parked on the lot of, and used in conjunction with places of worship, schools, recreational facilities, and residential care facilities.
 - b. Police cars.
 - c. Taxi cabs.
 - d. Vehicles with bicycle racks, roof racks, or similar mounting accessories, which shall not be considered "modified for a special purpose."

Article V-A "R-2A" Two-Family Residence District

Section 400.195 Parking Requirements.

B. Additional Parking Requirements.

1. Any new driveway or existing driveway that is widened or lengthened in any way shall be constructed of concrete or asphalt.
2. No driveway located in the front yard shall exceed twenty-four (24) feet in width. There shall be only one (1) driveway, and a circle drive shall have a minimum radius of forty (40) feet; provided that, a duplex may have a driveway to serve each unit. Driveways shall not occupy more than fifty percent (50%) of a front yard.
3. No vehicle shall be parked in a front, side or rear yard except in a residential driveway as defined in this Code. No vehicle of any type, including any type of trailer, which exceeds twenty-two (22) feet in length and licensed for twenty thousand (20,000) pounds or more shall be parked within this zoning district, except that recreation vehicles, properly licensed as such, shall be allowed, provided that they are parked on a residential driveway as defined in this Code and are located behind the front yard setback. A transition drive consisting of an open cell high density polyethylene plastic exchange (HDPE) grassy paver, installed as per the manufacturer's specifications or an approved product equal, shall be allowed between the existing driveway and a recreation vehicle parking pad to facilitate the periodic movement of said recreation vehicle. The open cell pavers shall only be permitted with a grass or turf in-fill material and shall not be used as a parking surface. No vehicle, including, without limitation, any type of trailer, may be parked in a side or rear yard, except in a residential driveway as defined in this Code.
4. Motor vehicles that by their nature, use or design, cannot be licensed must be stored on a properly licensed trailer or in an enclosed area.
5. Unlicensed vehicles and trailers shall be parked within an enclosed structure.
6. No vehicles designed or modified to serve a special purpose including, but not limited to, tow trucks, dump trucks, stake-bed trucks, flatbed trucks, step vans, refuse or garbage trucks, buses, fire engines, ambulances, and ice cream trucks shall be parked within this zoning district, with the following exceptions:
 - a. Buses parked on the lot of, and used in conjunction with places of worship, schools, recreational facilities, and residential care facilities.
 - b. Police cars.
 - c. Taxi cabs.
 - d. Vehicles with bicycle racks, roof racks, or similar mounting accessories, which shall not be considered "modified for a special purpose."

Article VI “R-3” Multiple-Family Residence District

Section 400.240 Parking Requirements.

B. Additional Parking Requirements.

1. The required parking spaces for single-family and two-family residences shall be located in the side and rear yard and in the front yard on a driveway only.
2. Any new driveway or existing driveway that is widened in any way shall be constructed of concrete or asphalt.
3. No driveway located in the front yard of a two-family dwelling shall exceed ten (10) feet in width, except on lots greater than sixty (60) feet in width, a driveway shall not exceed twenty-four (24) feet in width. There shall be only one (1) driveway, and a circle drive shall have a minimum radius of forty (40) feet. Driveways and surfaced parking areas shall not occupy more than thirty percent (30%) of a front yard.
4. No driveway in the front yard of a multiple-family dwelling shall exceed twenty (20) feet in width and there shall not be more than two (2) driveways in any required front yard.
5. No vehicle shall be parked in a front, side or rear yard except in a residential driveway, as defined in this Code. No vehicle of any type, including any type of trailer, which exceeds twenty-two (22) feet in length and licensed for twenty thousand (20,000) pounds or more shall be parked within this zoning district, except that recreation vehicles, properly licensed as such, shall be allowed, provided that they are parked on a residential driveway, as defined in this Code and are located behind the front yard setback. No vehicle, including without limitation, any type of trailer, may be parked in a side or rear yard, except in a residential driveway, as defined in this Code.
6. Unlicensed vehicles and trailers shall be parked within an enclosed structure.
7. No vehicles designed or modified to serve a special purpose including, but not limited to, tow trucks, dump trucks, stake-bed trucks, flatbed trucks, step vans, refuse or garbage trucks, buses, fire engines, ambulances, and ice cream trucks shall be parked within this zoning district, with the following exceptions:
 - a. Buses parked on the lot of, and used in conjunction with places of worship, schools, recreational facilities, and residential care facilities.
 - b. Police cars.
 - c. Taxi cabs.
 - d. Vehicles with bicycle racks, roof racks, or similar mounting accessories, which shall not be considered "modified for a special purpose."

Article VI-A "R-4" Single-Family Residence District

Section 400.275 Parking Requirements

B. Additional Parking Requirements.

1. Any driveway which is widened or lengthened in any way shall be constructed in accordance with the provision set out in Section 400.010, for the definition of residential driveways.
2. No driveway located in the front yard shall exceed twenty-four (24) feet in width. There shall be only one (1) driveway, and a circle drive shall have a minimum radius of forty (40) feet. Driveways shall not occupy more than fifty percent (50%) of a front yard.
3. No vehicle shall be parked in a front, side or rear yard except in a residential driveway as defined in this Code. No vehicle of any type, including any type of trailer, which exceeds twenty-two (22) feet in length and licensed for twenty thousand (20,000) pounds or more shall be parked within this zoning district, except that recreation vehicles, properly licensed as such, shall be allowed, provided that they are parked on a residential driveway as defined in this Code and are located behind the front yard setback. A transition drive consisting of an open cell high density polyethylene plastic exchange (HDPE) grassy paver, installed as per the manufacturer's specifications or an approved product equal, shall be allowed between the existing driveway and a recreation vehicle parking pad to facilitate the periodic movement of said recreation vehicle. The open cell pavers shall only be permitted with a grass or turf in-fill material and shall not be used as a parking surface. No vehicle, including, without limitation, any type of trailer, may be parked in a side or rear yard, except in a residential driveway as defined in this Code.
4. Motor vehicles that by their nature, use or design, cannot be licensed must be stored on a properly licensed trailer or in an enclosed area.
5. Unlicensed vehicles and trailers shall be parked within an enclosed structure.
6. Retirement home facility. One (1) parking space for each apartment and one (1) space for every two (2) employees on the maximum shift, provided that the Board of Aldermen, for good cause shown, may reduce such requirement upon determining that a lesser number of spaces is adequate.
7. No vehicles designed or modified to serve a special purpose including, but not limited to, tow trucks, dump trucks, stake-bed trucks, flatbed trucks, step vans, refuse or garbage trucks, buses, fire engines, ambulances, and ice cream trucks shall be parked within this zoning district, with the following exceptions:
 - a. Buses parked on the lot of, and used in conjunction with places of worship, schools, recreational facilities, and residential care facilities.
 - b. Police cars.
 - c. Taxi cabs.
 - d. Vehicles with bicycle racks, roof racks, or similar mounting accessories, which shall not be considered "modified for a special purpose."



Board of Aldermen Agenda Memorandum No. 4g.

TO: The Honorable Michael Corcoran & Board of Aldermen

DATE: February 24, 2020

RE: Park Mowing Bids

If the Public Services maintenance staff is to transition to focusing street trees, sidewalk repair, and (asphalt maintenance and crack sealing) we need to relieve them of lawn care in the parks. We will have the bid tabulations at the Committee Meeting for discussion.

Respectfully Submitted,

Matthew K. Conley
City Administrator/City Clerk



Construction Management

Engineering

Right-of-Way Acquisition

February 20, 2020

To: Matt Conley
City Administrator

RE: Contracted mowing bids

Per your direction I prepared detailed plans and specifications for the contracted mowing of all City parks, cul-de-sac islands, City property, remnant parcels owned by the City and International Plaza Drive (from Cypress to Ashby). The work was publicly advertised and bid packages were sent to six (6) landscape companies. Bids were received for two companies as follows:

Loyet Landscape Maintenance

Mowing of turf (26 cycles)	\$95,056.00
Hourly rate per man-hour (special events)	\$6,800.00
Farview mowing (26 cycles)	<u>\$9,360.00</u>
Total	\$111,216.00

STL Select Landscape

Mowing of turf (26 cycles)	\$139,360.00
Hourly rate per man-hour (special events)	\$7,000.00
Farview mowing (26 cycles)	<u>\$26,494.00</u>
Total	\$172,854.00

In an effort to reduce the total cost of mowing I went back to the low bidder and asked them to price the following reduced scope:

- *Eliminate the Farview mowing*
- *Eliminate the mowing of cul-de-sac islands*
- *Eliminate mowing of City Hall, Community Center and Public Services Maintenance Garage*

That resulted in the following pricing:

Mowing of turf (26 cycles)	\$90,480.00
Hourly rate per man-hour (special events)	<u>\$6,800.00</u>
Total	\$97,280.00

City Staff will continue to mow City Hall, the Community Center, cul-de-sac islands utilizing current City-owned mowing equipment. The manpower necessary to complete these tasks will be greatly diminished from what is currently required. This reduction in staff time mowing grass from April to November will free up staff for street maintenance, street trees and sidewalk repair.

I recommend the Board of Alderman approve the attached contract with Loyet Landscape Maintenance in the Not-to-Exceed amount of \$97,280.00 and authorize the City Administrator to execute said contract on behalf of the City.

Respectfully Submitted,
PAYKEN CONSULTING

A handwritten signature in black ink that reads "Mark H. Payken". The signature is written in a cursive style with a long, sweeping underline.

Mark H. Payken, PE



Board of Aldermen Agenda Memorandum No. 4h.

TO: The Honorable Michael Corcoran & Board of Aldermen

DATE: February 24, 2020

RE: Financial Report

I modified the monthly financial report template for 2020 per Alderwoman Poelker's request to have the order of budget line items mirror the budget document. Unfortunately, it appears that I broke something in the configuration or the new template is not compatible with a recent update of the software as I'm unable to print. I'm waiting for the vendor tech support to diagnose what the issue is. As of preparing the packet, I have not gotten a solution from them.

Respectfully Submitted,

Matthew K. Conley
City Administrator/Clerk

y Clerk